

# FormCliQ™/Office

## User Testimonials



Lower data entry cost; instant access to documents

Business data entry and document archive for every office™

For businesses, accurate and timely financial data, and fast access to documents are key to excellence, efficiency, and even compliance.

Millions of firms bear the high cost of data and document capture. Bay Electric Collier County, Inc. and McCullochs, Inc., are no different. Both companies use QuickBooks® as their financial platform, and have maintained large volume of paper documents in file cabinets.

**"FormCliQ/Office has dramatically reduced our data entry time, and accuracy is nearly perfect."**

*Justin Henderson, Bay Electric Collier County, Naples, FL*

### Bay Electric Collier County Naples, FL

**Challenge:** Capture data from invoices, enter it to QuickBooks, classify charges, file documents centrally, and allow access to all who need it.

**Solution:** FormCliQ/Office, 6-seat configuration.

**Software Cost:** \$1,299.95.

Justin Henderson is in charge of accounting, where a staff of three performs data entry, and several managers need access to various documents.

Justin summarizes: "Productivity has increased by about 40%. Having all our paper documents in one easily accessible place has saved us hours of searching for missing documents."

**"No more lost files! No more piles of paper; it's all in the document database and everybody can find it."**

*Justin Henderson*

Referring to his experience with CharacTell, the developer of FormCliQ, Justin says: "Support has been terrific; support staff are very knowledgeable and available. It only took support staff a couple of days to adjust to automatic data entry, but now they love it."

So, is it worth it? "Not only is FormCliQ/Office worth every penny, it's saving us a lot of money," says Justin, who describes the savings Bay Electric has realized as: "a huge savings for a small business."

### McCullochs, Inc., Wakefield, RI

**Challenge:** Reduce the amount of paper files and number of boxes containing them.

**Solution:** FormCliQ/Office

**Software Cost:** \$249.95.

McCullochs, Inc. comprises of four separate service operations under one corporate structure. It required dedicated staff for data entry and document filing, at some significant expense. Documents were stored in boxes, and were hard to find.

**"That saves me \$30,000 a year; There is nothing NOT to like."**

*Rick McCulloch, McCullochs, Inc., Wakefield, RI*

Rick McCulloch, founder of the company, reflects shortly after installing FormCliQ/Office: "The software does it all. I will no longer keep paper copies of anything. The OCR technology is fast and accurate."

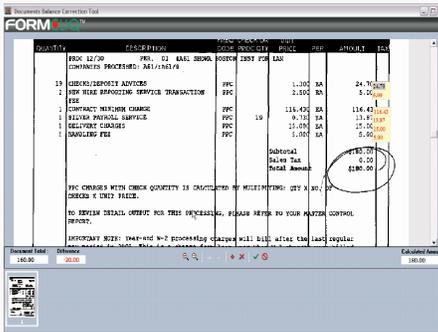
McCullochs was able to reduce the staffing level needed for data entry and filing. Rick McCulloch explains "I must have 40 boxes of records from the last three years of business. Now I will have NONE for the future because it will all be on my hard drive."

Rick also liked the support he received during the installation of the software: "the people at this company go through the roof trying to help."

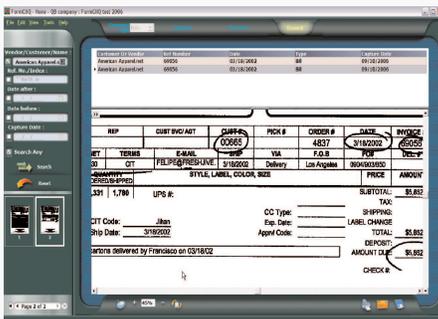
Rick summarizes his investment in FormCliQ/Office, in two words: "thank you."

Visit [www.formcliq.com](http://www.formcliq.com) today, for a free, 30-day evaluation of FormCliQ, and get all the functionality you need without the extra cost you don't. ■





Easy to use balancing tool ensures accuracy



Documents can be retrieved quickly

CharacTell Ltd.  
[www.formcliq.com](http://www.formcliq.com)  
[sales@charactell.com](mailto:sales@charactell.com)

US: phone 617-965-1014  
 fax 617-965-0010

Israel: phone +972-9-741-0434  
 fax +972-9-741-0478

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**SYSTEM CHARACTERISTICS**

|                 |  |
|-----------------|--|
| Configuration & | Stand-alone application; Multiple users per “seat”                     |
| User Management | Multiple seat configurations available                                 |
| Functions       | Image Capture, OCR Processing, Data Verification & Archive/Search      |
| Document Access | From FormCliQ and QuickBooks   |
| GUI Language    | English  |
| User Help       | User Guide, Reference Card, tutorials & on-line context sensitive help |

**FINANCIAL ACCOUNTING SYSTEMS SUPPORTED**

|             |  |
|-------------|--|
| QuickBooks  | <i>Simple Start:</i> 2007<br><i>Pro:</i> 2002, 2003, 2004, 2005, 2006, 2007<br><i>Premier:</i> 2002, 2003, 2004, 2005, 2006, 2007<br><i>Enterprise:</i> 2002, 2003, 2004, 2005, 2006, 2007 |
| Integration | QuickBooks SDK version 6.0   |
| Technology  | (QuickBooks interface is not supported for the Vista operating system)   |

**TECHNOLOGY**

|                 |   |
|-----------------|---|
| OCR Languages   | English US  |
| OCR Types       | Printed alpha, numeric & alphanumeric in over twenty languages      |
| Field Types     | Individual fields & nearly automated table reading                  |
| Image           | Global: Deskew, rotation, despeckle, line & shade removal,          |
| Enhancement     | border removal & fill, broken character repair                      |
| Form ID         | Advanced ID technology supports virtually unlimited number of forms |
| Image Retrieval | Search-On-Click offers instant access to archived document          |

**DATA CHARACTERISTICS**

|                |   |
|----------------|---|
| Image Inputs   | Disk files and direct job oriented scanning   |
| Image Formats  | TIFF Uncompressed, CCITT Group 3 and 4, BMP, JPEG, PDF  |
| Scanner Input  | Direct scanning from any TWAIN compatible scanner<br>Automated Document Feeding and duplex scanning are supported<br>Automated Document Feeding is recommended for higher volumes |
| Resolution     | <i>Recommended:</i> 200 DPI<br><i>Supported:</i> 200 DPI to 300 DPI   |
| Image Size     | Up to legal size in portrait or landscape (or 8,000 x 8,000 pixels)   |
| Output Formats | QuickBooks compatible format  |

**SYSTEM REQUIREMENTS**

|                  |  |
|------------------|--|
| Operating System | Windows 2000 (SP3 or later)/XP/Vista (archive only)  |
| CPU              | <i>Recommended:</i> Pentium 4 1Ghz or higher<br><i>Supported:</i> Pentium 3 866MHz or higher |
| Internet         | Required for installation only   |
| Memory           | 256Mb RAM or larger  |
| Disk Space       | 150Mb of available disk space or more (depending on archive size)                            |
| Scanner          | TWAIN compatible scanner SCSI or USB interface   |